

Editor-in-Chief

It is indeed a pleasure to invite you as an Editor-in-Chief. It is anticipated that your association with us will not only improve the quality of the journal but will also help us to improve its standards by providing continuous feedback and suggestions. By accepting the appointment your name will appear as “Editor-in-Chief” on the respective journal’s website and under “Editorial Board” in the front matter of the journal. The appointment is initially for two years. Your term may be renewed consecutively for two more years if you and SNI Publications agree upon this.

Kindly read all Terms & Conditions stated below and fill the form to join as Editor-in-Chief.

- Take the ultimate responsibility for the peer-review process and the academic quality of the journal.
- Supervise editing of manuscripts for each issue with respect to scientific writing and layout conventions.
- Advance the standing of the journal in its scientific community and increase its impact.
- Recruit Editorial Board members for the journal.
- Suggest the topics to be covered by the journal.
- Promote the journal at relevant conferences and other public events.
- Periodically, investigate and monitor the editorial board member's activity to see the contribution towards the journal.
- To provide extra support to board members handling a large number of submissions.
- To remove any inactive board members or those that have made the decision to retire from the board, you can always aim to send a letter of appreciation.
- Act as the senior authority on all matters of editorial policy, decisions, and scope should be unbiased, confidential, and fair.
- Select and invite appropriately qualified scientists to serve as editors in the editorial board, ensuring there are an adequate subject representation and geographical spread.
- Deal with manuscripts and all other issues promptly and with appropriate communication with the journal editorial office, authors, and reviewers.
- Provide updates and write reports on journal matters.

Editor-in-Chief

Honorific.....

First Name.....Last (Family) Name.....

Contact Number. (.....).....

E-mail.....

Country.....Province.....

Affiliation.....

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Area of Specialization.....

Name of Journal.....

- ❖ I have read all terms and conditions for Editor-in-Chief for and by signing this form I agree to abide by them in the best possible way.
- ❖ I declare all the information stated in the form is true and best as per my knowledge.

(Signature)..... Date...../...../.....

(Full Name).....

Kindly fill the form and return it to SNI Publication either as an e-mail attachment or upload it in the self-nomination portal.